

St. Mary Magdalen
Office of Faith Formation
145 Buckingham St., Oakville, Ct. 06779
(860) 274-1955

Dear Parents/Guardians:

Welcome to our Religious Education Program. Listed below are the guidelines for the upcoming year along with important information.

Dropping off: You can drop your child off at the front doors of the school or park in the side lot and walk them in. Someone will be at the door to greet them and show them where to go. *Please, when dropping your child off make sure that there are classes that day before you leave.* Last year we had some stranded children at the school on days when there were no classes, so please remember to check your schedule.

Confirmation students may be dropped off at the side door of the church and head downstairs to the church hall.

Picking up: This seems to be a problem every year...parents not following the rules. I am asking that you **please** be considerate and follow our procedure by going down to the church lot, lining up in an orderly fashion and process up at 5:15, the time of dismissal. When you reach the school I will valet your child to your car.

Please understand the importance of our dismissal policy, we need to be considerate and fair. EVERYONE will be required to go down to the church. Thank you in advance for understanding.

In addition, time is of the essence and your promptness is essential. No child likes to be forgotten to be picked up, so please be on time.

In January, I will be talking to the children in grades 1-10 and showing a video on the "Child Lures Protection Program." This school based research program will talk to the children on sexual abuse, abduction, drugs, violence and internet crime. It is a requirement that it be shown per the Archdiocese, however if you do not want your child to be involved please contact me and we will make other arrangements for them that day. As always, parents are welcome and encouraged to attend.

Class attendance: There are only 14 classes for grades 1-8 and 7 for grades 9 & 10. Attendance is important and will only be excused if a parent or guardian calls the office and excuses the child because of sickness or a family emergency. If numerous classes are missed, your child may be at risk and need to repeat the grade next year. Please try to attend every class.

Behavior: Every child is expected to behave respectfully. We understand that it is a long day for some of them and try to allow for that but disrespectfulness will not be tolerated. If a problem arises, the child will first be talked to, if it occurs again, I will have a special meeting with the child and also phone home. If the problem persists, we will have to ask that the child be removed from the program. I would hate to see any of the above happen and therefore ask for support from the parent or guardian. Please talk to your child prior to Faith Formation classes starting and let them know what is expected of them. The Catechists and I would appreciate it.

Volunteering: NO EXPERIENCE NECESSARY!! We are always looking for volunteers for our program. Without them we could not operate. If you can help in anyway, whether it be a teacher, assistant or a hall monitor all help is needed and greatly appreciated. Please contact the Faith Formation Office for more information. Or email me at the address below.

Thank you in advance for all you do.

Kelly A. Shamansky
kshamansky@gmail.com
Coordinator of Religious Education

Religious Education schedules will be available on line the beginning of September.

**Did you know...There are 8,760 hours in an average year? I know a great way for you to spend 21 of them.
Call the Faith Formation Office to find out more.**

**St. Mary Magdalen Parish
Office of Religious Education
New Student Registration Form**

145 Buckingham St. Oakville, Ct 06779 Phone: 860-274-1955

Program Fee 1 child \$60.00, 2 children \$85.00, 3 or more children \$100.00.....\$ _____
First Communion Retreat (3rd grade) additional \$35.00.....\$ _____
Confirmation I (9th grade) Workshop Fee additional \$50.00.....\$ _____
Confirmation II (10th grade) Workshop & Retreat Fees additional \$60.00.....\$ _____
Non-Parishioner Fee (not supporting St. Mary Magdalen but attending Religious Classes here) additional fee \$100.00 \$ _____
 (You must be registered at St. Mary Magdalen AND using your envelopes to avoid this charge) Total \$ _____

Family Last Name: _____
 Child's Name: _____ Male ___ Female ___
 (Please list child's full Baptismal name, first, middle & last if different from family last name)
 Address: City, Zip _____
 Phone: _____ Email _____
 Unlisted Y/N _____

<p align="center">Day of Preference 1st-6th Check one Tuesday _____ Wednesday _____ Wed. Evening 7th & 8th Grade Sunday Morning 9th & 10th Grade</p>
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Biological Parent information

Guardian or Step-parent information

Mother's Name:	Father's Name:	Other:
Mother's Maiden Name:		
Religion:	Religion:	Religion:
Marital Status:	Marital Status:	Marital Status:
Business:	Business:	Business:
Work #:	Work #:	Work #:
Cell Phone #:	Cell Phone #:	Cell Phone #:

Release Authorization

Please list all individuals allowed to pick up child (including parents) and relation to child

***Please list any individuals who are **not allowed** to pick up ***

Emergency Information (please list someone **other than yourself** that we can contact in case we are unable to contact you during class time)

Name	Address:
Relationship:	Phone#

Are you able to volunteer any time with the Religious Education Program? _____ Yes Over

*****Please be sure to fill out all the information on this form*****

Date of Birth _____ City & State of Birth: _____

School attending: _____ School Grade going into: _____

Previous Religious Education received at: _____ Last Grade completed: _____

Religious Education grade going into: _____

Child lives with: (please check) both Parent's Mother Father Guardian (please state relationship to child) _____

Children cannot start classes until a copy of the Baptismal and First Communion (if applies) certificates are received.

Baptismal information:

Church: _____

Address: _____ City: _____ State: _____

Date of Baptism: _____ **Certificate Received** _____

Reconciliation information:

Church: _____

Address: _____ City: _____ State: _____

Date of Reconciliation: _____ **Certificate Received** _____

First Communion Information: (if same place as Reconciliation-check here please fill in date only)

Church: _____

Address: _____ City: _____ State: _____

Date of First Communion: _____ **Certificate Received** _____

***Please list any allergies or special needs your child might have. Please be specific and include any special learning, behavioral or emotional needs. Include any suggestions from your child's school teacher or yourself that might help our catechist with your child.

